

# Academic Library Cataloging Practices Benchmarks

**Table 5.62: Percentage of Libraries that outsource the following cataloging function: All materials are outsourced, broken out for public and private colleges**

| Public or Private Status | Yes   | No      |
|--------------------------|-------|---------|
| Public                   | 7.89% | 92.11%  |
| Private                  | 0.00% | 100.00% |

**Table 5.63: Percentage of Libraries that outsource the following cataloging function: All materials are outsourced, broken out by FTE attendance**

| FTE Attendance | Yes   | No      |
|----------------|-------|---------|
| Under 1,500    | 6.67% | 93.33%  |
| 1,500-3,000    | 3.70% | 96.30%  |
| 3,000+-10,000  | 0.00% | 100.00% |
| 10,000+        | 5.56% | 94.44%  |

**Table 5.64: Percentage of Libraries that outsource the following cataloging function: All materials are outsourced, broken out by type of college**

| Type of College                                         | Yes    | No      |
|---------------------------------------------------------|--------|---------|
| A community college                                     | 17.65% | 82.35%  |
| Primarily a 4-year degree-granting college              | 0.00%  | 100.00% |
| An M.A. or Ph.D. level Carnegie Class Institution       | 0.00%  | 100.00% |
| A level 1 or level 2 Carnegie Class Research University | 0.00%  | 100.00% |

**Table 5.65: Percentage of Libraries that do not outsource cataloging**

|               | Yes    | No     |
|---------------|--------|--------|
| Entire Sample | 42.86% | 57.14% |

**Table 5.66: Percentage of Libraries that do not outsource cataloging, broken out for public and private colleges**

| Public or Private Status | Yes    | No     |
|--------------------------|--------|--------|
| Public                   | 23.68% | 76.32% |
| Private                  | 61.54% | 38.46% |

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**Table 5.67: Percentage of Libraries that do not outsource cataloging, broken out by FTE attendance**

| FTE Attendance | Yes    | No     |
|----------------|--------|--------|
| Under 1,500    | 66.67% | 33.33% |
| 1,500-3,000    | 51.85% | 48.15% |
| 3,000+-10,000  | 41.18% | 58.82% |
| 10,000+        | 11.11% | 88.89% |

**Table 5.68: Percentage of Libraries that do not outsource cataloging, broken out by type of college**

| Type of College                                         | Yes    | No     |
|---------------------------------------------------------|--------|--------|
| A community college                                     | 35.29% | 64.71% |
| Primarily a 4-year degree-granting college              | 54.29% | 45.71% |
| An M.A. or Ph.D. level Carnegie Class Institution       | 40.00% | 60.00% |
| A level 1 or level 2 Carnegie Class Research University | 11.11% | 88.89% |

**If you have outsourced library resources, please briefly explain why you outsourced certain types of library resources.**

1. We continue to outsource the cataloging of Chinese, Japanese and Korean materials because we do not have the language expertise to catalog these items. In the past we outsourced the remainder of our Dewey classed items that were still represented by card catalog cards; several "Special Collections" that were only represented by cards in the catalog (e.g., English Short Title); a music score backlog that developed when we did not have a music cataloger.
2. Sometimes we are able to buy records for certain collection sets: such as Net Library, Safari books, etc. and load them in batches. We also use LTI for authority control--importing and updating authority records.
3. Cataloging something like e-books is beyond the scope of our staff. We get MARC records for our Humanities E-Book subscription.
4. We have done cataloging backlogs and foreign languages. Languages were in non-roman script and no one can translate here. When the library lacked a cataloging position, outsourcing was used to get caught up.
5. Does question 25 refer to the items in question 24? If so, we outsource all materials where possible in those ways. We also outsource some special materials once.
6. Most of our new print monographs come through PromptCat/YBP shelf-ready. We outsource original cataloging of difficult languages and formats to TechPro, but will do so less with our new Cataloging Librarian.
7. One project of Arabic gift books (none here knew Arabic).